Minutes

Graduate Student Senate Meeting

Date: Thursday, March 5, 2020
Time: 8:00 p.m.
Location: Senate Chambers
Attendees: Senators and general public

A. Call to Order—
   a. Meeting begins at

B. Call of the Roll

C. Special Guest – Paw Pantry, and Dave VanDeventer from Clemson Recycling
   - Hannah from Paw Pantry
   - On campus pantry service for all students, no questions asked- all you need is a CUID
   - Provide food, toiletries, some text books, lots of school supplies, and we provide bags.
   - Located in the Union in Suite 704
   - Open 4 times a week
   - Has an executive board for outreach
   - Partner with on campus services- such as CAPS
   - Food insecurity- state when there is limited access to food- does not have to be ongoing (problem we are trying to solve)
   - Food deserts- when there is no access to grocery stores or markets- only have access to fast food
   - Food insecurity is a major problem on college campuses as student body increases and tuition increases as well
   - Effects college students in so many ways- makes it hard to concentrate when you are hungry.
   - Students often have to allocate money for groceries to textbooks
   - 3 ways to help: volunteer, donate, and spread the world
   - Suggested donation items:
     - Dried pasta and pasta sauce
     - Peanut butter
- Bagged rice and beans
- Sugar
- Canned tuna/chicken/any meat

**Individually packaged items**
- macaroni and cheese, ramen noodles, Chef Boyardee cans, etc.
- oatmeal, grits
- Snack foods
  - granola bars, crackers, dried fruits, nuts, etc.
- Hygienic products
  - shampoo/conditioner, toothpaste/toothbrushes, deodorant
  - laundry detergent
  - feminine hygiene products
- Paper towels, toilet paper, napkins
- Textbooks
- School supplies
- Reach out to CU Paw Pantry concerning large donations. Small donations can be brought in directly to the pantry.
- Open Sunday 5PM-8PM, Tuesday 6PM-9PM, Wednesday 9AM-12PM, 2PM-5PM
- Contact us at pawpantry@clemson.edu
- Facebook: Clemson University Paw Pantry
- Instagram: @cupawpantry
- Twitter: @CUpawpantry
- Any food rescues in the area? Go into stores and collect food that is "technically" expired?
  - No, we have rules against this.
  - Are there canned fruits?
  - We have a limited amount of supplies of this.
  - Look to lunch hours for Paw Pantry being open
  - Paw Pantry does have a phone number that allows volunteers or someone on the board to come and open the pantry for people.

- Clemson Recycling
  - involved with Solid Green committee
  - involved in food waste initiative- look at what we do as a university about food waste
  - Locations: Kite Hill recycling center: major hub for recycling program- all recycled material on campus ends up here
    - recycling is taken to Ashville to for processing
    - tours available around the facility
    - construction and demolition material handled by us
    - Repurposed Fants Grove Landfill- not doing much burying anymore
    - Cherry Crossing Research Center is where we do our composting
    - Pendleton Transfer Center-all the trash from Clemson University used to go through this
facility
- facility closed to the public - now Clemson owns the permit - it is not currently being used
- in need of larger facilities or a new system
- When you throw something in recycling, think about where it is going to go
- use the correct container when you toss it
- avoid a lot of liquid/things that will destroy other materials
- try to think about small things that add up- paper straws, reusable bags or bottles
- In the labelling that's currently on containers- are we allowed to put like a solo cup in that container?
  - We tell people yes, the biggest issue is liquids, but it is recyclable- as long as it's not contaminated, recycle it
  - rinse out containers if possible- it helps a lot
  - part of the new signage will label the types of recyclable material more precisely

D. Executive Reports- President, Vice President. Chief of Staff, Pro-Tempore John Porter
  a. President, Kaitlyn Samons
  b. Vice President, John Porter III
  c. Pro-Tempore, TBD
  d. Chief-of-Staff, TBD

E. Internal Committee Reports
  a. Communications, Hillary Smith
  b. Graduate Travel Grants, Bridget Blood and Kathy Elhert
     ■ International travel ban is in effect, cancelling travel for 3 of our GTG recipients
     ■ Also issues currently with domestic travel- must have approval
     ■ GTG Summer application period opens March 23- considering delaying this date until we know more about travel bans
     ■ Awards already given still count towards the award limit, unfortunately.
  c. Activities, Laura Huff and Murwan Siddig
     ■ We had a great Coffee and Donut Break on Tuesday morning! Thanks to everyone who braved the weather to come hang out
     ■ We will be having Trivia Night this upcoming Tuesday, March 10th at Charleston Sports Pub. The game starts at 7pm and GSG will pay for one appetizer per table of graduate students. It is FRIENDS (the
Laura met with Clemson Outdoor Recreation to discuss having our End of the Semester Party at Y-Beach. We are tentatively on the schedule for Friday, May 1st from 5-9pm. This will be a casual beach party, with an opportunity to swim, kayak, and paddleboard. We will also serve food, play music, and have a bonfire for the later half of the evening.

Activities and Outreach cares about graduate student health, and with so much sickness going around, we elected to provide hand sanitizer and disinfectant wipes for tonight’s meeting. Remember that washing your hands is the most effective defense you have against illness, and if that is unavailable then you should use an alcohol based hand sanitizer (at least 60% alcohol). Cleaning supplies like Lysol Disinfectant Spray and cleaning supplies with Bleach in them are the most effective way to clean your areas, and you should clean commonly shared and frequently used items like doorknobs and phones every day. We have disinfectant wipes available to you to clean your phone while you’re here tonight! If you need help identifying what cleaning supplies are effective, please reach out to Laura and she can help you.

d. Rules and Procedures, Sarah Beadle

R&P has a big piece of legislation tonight making changes to the Bylaws. I will be taking a brief part of Travis’s report to brief us on how to keep debate efficient. More changes will be coming at the next meeting, particularly relating to our finance code and making the annual budget approval process more clear.

e. Research Initiatives, Apurva Patel and Erik Antonio

GRADS is coming up! There are lots of prizes up for grabs. Sign up here: https://forms.gle/opgrq6ZyyYDoomBj9

If you have already registered, keep an eye out for email from Research Initiatives committee member with more information

Dr. Montgomery from Michigan State will be talking during GRADS on mentoring. Title of her talk is “Moving from deficits to possibilities: supporting growth and success in STEM” and she will be talking on March 30th from 3:30pm to 4:45pm.

No sustainability Video competition. We only had 3 students register. We’ll try again next year.

GRADS Prep from GRAD360:

1. Friday, 12:00pm (Adobe InDesign)
2. Monday, 4pm (Research Poster Design)
3. March 13, 12pm (12-Min Lectures)

- Sustainability summit (March 6th-7th)
- Speaker and activities (1 PM Friday- Watt)
- Free Food on Saturday if you registered
- Science Communication Workshop
  - March 28th, 9 AM-11:30 AM in Watt
  
f. Finance, Amir Malek
  - Funding flyer in the discord
  - One last meeting on April 7th

F. External Committee Reports

a. University Services, Travis Roberts

  New committee meeting time: Every other Tuesday at 11:30 a.m. in the GSG conference room in the Union. If you would like to hear the full brief of what the various committees we represent have been doing or have any concerns that you would like to talk over and have us take back to those committees, please join us!

  Next meeting on Tuesday, March 10th

  ITSAB is a board for students- we vote on what projects we fund

  Our funding was cut in half from $500,000 to $250,000

  They do not want us to spend our money on what we want, but want us to wait for “big projects” such as the Adobe Suite

  Ruining having a student advisory board if the university is still dictating what we fund

  Meeting is at 12:30 tomorrow at All In with an undergraduate student- will keep Senate updated

b. Diversity and Inclusion, Emmanuel Adjei

  -I am excited to have our first diversity and inclusion committee meeting on Monday (03/09/2020). Please feel free to email me at eadjei@g.clemson.edu if you have concerns that we could look into.

  -The International Festival is on Sunday, 03/29/2020.

  -Latinx Graduate Student Association (LGSA) is officially recognized as a graduate student organization. We have our first general body meeting on Sunday, March 1, 2020, at Cooper Library room 107.

  -Pride for this year is between April 3 to 17th. Stay tuned for more updates.

  - Updated and evaluated Grad School Appreciation Week- breakfast on Wednesday morning in Hendrix

c. Health and Human Services, Rose Sommers
- Clean phones and laptops
- Dr. Clay follow-up: have not received much info on CAPS; keep an eye on discord for any information
- Thinking about making soap or buying soap and giving it to people- stay tuned

d. Graduate Campus Life, Emily Knight
- Our committee is currently seeking transparency on fees. We are contacting each entity over each fee individually. We already have a great start and will be continuing to figure out exactly where our money is going and how it is being spent.
- In regard to academic bullying, the Graduate Advisory Committee, they were in support of our resolution and is now putting a charge on the Graduate School to address this issue. They will be using Virginia Tech and the University of Oregon as examples for what Clemson should strive to be. The goal is to create an official policy by the end of the year.
- We will be holding a Town Hall regarding issues with accessibility on campus. This Town Hall will be held on Thursday, March 12th, from 6pm-7pm in the Graduate Student Center in the Union. Please spread this information as far and as wide as possible. For any questions, please contact Emily Knight (ewknigh@clemson.edu)

e. Parking and Facilities, Qianyi Gao

  ■ Report on campus safety and accessibility- please consider filling out this survey

  https://docs.google.com/forms/d/e/1FAIpQLSc-0uQV_6myUpbQ39hWVP2dudPluB34zezPR-rVXcYZSYvLQ/viewform?usp=sf_link

G. Old Business

H. New Business

a. G.B. 2020-13B- A Bill to Update Leadership Role Descriptions and Terms in the GSG Bylaws

  Vote: Pass: 35  Fail:  3   Abstain:8

Approval of Election Commision

  Pass: 43   Fail: 2  Abstain: 2

I. Other Announcements and Open Remarks

- CBASS - Clemson Biological science Annual Student Symposium
- CBASS will take place on **Saturday, March 28th, 2020**. It will include:
  - a morning poster session by undergrads, graduate students, postdocs, and local high-school students (What’s in Our Waters)
  - an afternoon lightning talks session by undergrads, graduate students, and postdocs
- We welcome **all undergrads, graduate students, and postdocs involved in**
research with a life sciences component to participate. They do not have to be a biology student to participate. We take pride in CBASS being a cross-disciplinary event. If your work is in any way related to the life sciences, we would like to see it represented at the symposium.

- The deadline for registration is Friday, March 6th, 2020 at 11:59 pm. The form to register for the poster and/or oral session can be accessed through the website (gocebass.weebly.com). You can go back to edit your submission at any time before the deadline. If you have any questions, please email the CBASS committee at cbass.committee@gmail.com.

J. Good of the Senate

- Senator Pham: Streamlined and well ran- thanks to Sarah for running a smooth and effective meeting.

11. Adjournment – 9:13 PM

12. Senate Secretary Katherine Allen: If you have events that you would like to share with the Graduate Student community, I WILL ADD THEM TO THE MEETING AGENDAS! Please email me at kallen5@g.clemson.edu with what you would like to include, and it will be placed in this section. During the meeting, you can give more details and answer any questions. Items received by Tuesday at 8 pm will be included in the agenda that will be distributed on Wednesday. Other items will be included in the meeting minutes.
Date Filed: February 24, 2020

Date Enacted:

Sponsor: Sarah Beadle

Co-Sponsors: Kien Pham, Kaitlyn Samons, John Porter III

G.B. # 2020-13B

A Bill to Update Leadership Role Descriptions and Terms in the GSG Bylaws

Whereas GSG has gone through a reorganization over the last year and the bylaws have not yet been updated to reflect that changes;

Whereas the GSG bylaws would benefit from clarification regarding delegation, responsibilities, and membership of the Executive Committee;

Whereas there is currently limited resources and training provided to establishing a parliamentary authority in GSG to aid in meeting order;

Therefore, be it enacted by the Clemson University Graduate Student Senate assembled,

That the following sections of the Bylaws be changed:

- That Article X, Section 5- Terms of Service be amended to reflect continuing function of GSG throughout the calendar year, not just academic year (Appendix A).
- That Article X, Section 1- Officers and duties be updated to reflect our new structure and delegation of responsibilities (Appendix B).
- That Article X, Section 1- Officers 1.3-1.5 say Bylaws instead of Constitution and Rules of Order (Appendix C).
- That Article X, Section 3- shall now include parliamentary authority and necessary training fall upon the Chair of Rules and Procedures (Appendix D).
- That Article XIII shall be removed, as it is no longer necessary and impedes timely passing of legislation (Appendix E).

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Kaitlyn Samons, Student Body President                      Date
Appendix A- Updates to Terms of Service

Section 5. Terms of Service.

Terms of service of all members shall be from August 1st to July 31st of the following year. Departmental Senator term will conclude the week of the end of the regular Spring term. The President and Vice President, as well as other appointed roles, will be expected to perform their duties until a successor assumes their role. Standing Committees may operate independently when the Senate is dissolved.

Appendix B- Officer Responsibilities

Section 1. Officers and Duties. The officers of the Graduate Student Government will be, the President, Vice President as the two elected positions as well as their appointed, Chief-of-Staff, Pro Tempore, and Senate Secretary. These officers will perform the duties prescribed by these bylaws and by the parliamentary authority adopted by the Senate. In the event of a vacancy of the President or Vice President, a public call for candidates must be issued. In the event of a Chief-of-Staff, Pro Tempore, or Secretary opening, the President and Vice President shall appoint a successor.

1.1 President. The duties of the President are to: Serve as Presiding Officer of the Senate; … In the event the President is invited to attend a university meeting or event on behalf of the Graduate Student Body and is unable to, their attendance must be delegated to Vice President or another Senate leader (Chief of Staff, Pro Tempore, Chair or Director) as is topically relevant.

1.2 Vice President. The duties of the Vice President are to: Assist and advise… The Vice President may attend the open Board of Trustees meetings.

Appendix C- Updates to Officer Language

1.3 Chief of Staff. The duties of the Chief of Staff are to: Assist and advise the President in regards to Senate committees that pertain to any outside business needing to be conducted by the Graduate Student Senate as stated in the Senate’s Bylaws. The Chief of Staff shall be, by default, the Chair of the Grad Life committee, unless otherwise delegated by the President.

1.4 President Pro-Tempore. The duties of the President Pro-Tempore are to: Assist and advise the Vice President in regards to Senate committees that pertain to any of the inner workings of the Senate as agreed upon by the Senate’s Bylaws. shall preside over any impeachment trial of the President, shall maintain the record of filed and issued subpoenas, shall perform other duties
assigned by the Vice President, shall be responsible for setting up the meeting location and cleaning up after the meeting is over. **The President Pro-Tempore will serve as the Chair of the Rules and Procedures Committee unless otherwise delegated by the President.**

1.5 Senate Secretary. The duties of the Senate Secretary are to: Keep the [Bylaws](#) up to date with new amendments and changes as they are approved, Perform all duties pertaining to the records of the Senate as assigned by the presiding officer. The Secretary shall receive approved legislation and amendments introduced by members of the Senate. The Secretary shall keep and maintain the Senate roll for every meeting. The Secretary shall record the minutes of each Senate meeting. The Secretary maintain all subpoenas. The Secretary will prepare the Senate Chamber in advance of the meeting by setting up presentations, projectors, and laptops. The Secretary will keep a record of all bills (PDF and word), resolutions (PDF and Word), and presentations. The Secretary will update the [Bylaws](#) to reflect passed legislation. The Secretary shall perform other duties pertaining to the records of the Senate as assigned by the presiding officer.

**Appendix D- Changes to Role of Chair of Rules and Procedures**

**Section 3. Rules & Procedures Committee.** The mandate of the Rules & Procedures Committee is to review and refine legislation, procedures, and rules of orders of the Senate, and to train senators on proper protocols in official Senate meetings. The membership of the Rules and Procedures Committee shall consist of no fewer than four (4) and no more than eight (8) members of the Senate, in addition to the Chair and ex officio members. The Rules & Procedures Committee shall have the power to oversee amendments to the official documents of the Senate. By a majority vote, the Rules and Procedures Committee may introduce legislation in the Senate. The date, time, and location of regular meetings shall be published at least 7 days in advance. **The Chair of the Rules & Procedures Committee shall serve as the Senate Parliamentary authority and President Pro-Tempore unless otherwise delegated by the Graduate Student Body President.** The Chair will be either selected as someone with Parliamentary training or receive formal training as part of their role, to be conducted prior the first meeting in the fall semester. The Chair is expected to consult the University's Parliamentarian if their experience is insufficient to serve the role on their own.

**Appendix E- Removal of Prior Legislative Process**

**ARTICLE XIII**

**Amendment of Bylaws**

This Constitution and Bylaws may be amended by referendum or at two successive regular meetings of the assembly with the final vote to approve receiving a two-thirds vote, providing that the amendment has been submitted in writing at the previous regular meeting. Any and all changes to this Constitution and Bylaws must not conflict with the Supreme Constitution of the