Minutes

Graduate Student Senate Meeting

Date: Thursday, January 9, 2020
Time: 8:00 p.m.
Location: Senate Chambers
Attendees: Senators and general public

A. Call to Order— 7:59 PM
   a. Meeting begins at 8:00 PM

B. Call of the Roll
   - Kaitlyn Samons sworn in via oath to be the President of GSG

C. Special Guest – None

D. Executive Reports- President Kaitlyn Samons, Chief of Staff William Everroad, Pro-Tempore John Porter III
   a. President, Kaitlyn Samons

   - Vote to have Sarah Beadle, Apurva Patel, and Travis Roberts to serve on Elections Commission to fill the vacancy of Vice President
     Yes:46 No:1 Abstain:3

   - BoT report was turned in. You can view a draft here, without graphs, but if you want the full PDF version, simply email
     https://docs.google.com/document/d/1xRyry64QfEilgOQDafBP8pVL0ao9tq01BGfGzGz7CA/edit?usp=sharing
     ● Student Affairs Cabinet Meeting: Check Discord
     ● Graduate Advisory Council Meeting: Check Discord
     ● Graduate Student Orientation
       b. Vice President*
       c. Pro-Tempore, John Porter III
Spring Senate Meeting Dates:
- 1/9/2020
- 1/23/2020
- 2/6/2020
- 2/20/2020
- 3/5/2020
- 3/26/2020
- 4/9/2020
- 4/23/2020

- Senators who need to contact me:
  - Lakshay Kathuria
  - Wesley Green
  - Nachiappan Chockalingam
  - Khushi Patel
  - Moses Namara
  - Alexandra Adkins
  - Erin Stiers
  - Irem Bastuzel
  - Nava Poudyal
  - Jason Long
  - Hongli Ye
  - Sophia Conzemius
  - Jack Dekle
  - Nimisha Edayilam
  - Kyle Shute
  - Julieann Spray
  - Christy Fullington
  - April Pelt
  - Shreyas Bipinbhai Patel
  - Elham Masoomkhah
  - Saida Sobhan
  - Andrew DeMaria

- All Senators Join the discord!

d. Chief-of-Staff, William Everroad

- Graduate School Key Dates:
- Interviews end of January, Campus Visits/Interviews February 10-21
- Expectations for Graduate Senators to attend campus interviews
- Chairs of external committees, please send me your meeting schedule for the semester

E. Internal Committee Reports

a. Communications, Hillary Smith

b. Graduate Travel Grants, Bridget Blood and Kathy Elhert
   - Fall Receipts are due **January 15th.**
   - Summer application period opens on March 23rd. **NOTE!!!!** We are extending the summer session to include events through **September 15th 2020.** This is to allow you to know whether or not you have a GTG award well before your event. Please share this with your constituents.
   - Need students to take over the **two chair positions** to train under us before acquiring the position
   - *If these positions are not filled, the Graduate School will absorb GTG which means they will choose how to allocate funds.*

   c. Activities, Laura Huff and Murwan Siddig
      - Coffee and Donut Break on **Monday the 13th** from 1-3PM in the Graduate Student Center.
      - Follow us on Social Media!! *Free food is abundant!*

   d. Rules and Procedures, Sarah Beadle *Interim*
      - Combining documents into bylaws
      - Smooth officer transitions- please respond to emails sent from gsgrules account

   e. Research Initiatives, Apurva Patel and Erik Antonio
      - GRADs this year is on March 30th and March 31st *(see flyer below)*
      - As we start planning for GRADS, we want to know how you would like to present your research. Please complete the following survey to help us find better avenues to showcase your work.
      - [https://forms.gle/7Dk7r5UnsPzx2boz6](https://forms.gle/7Dk7r5UnsPzx2boz6)
      - Next week emails will circulate to submit items
      - Posters, 12 minute talks, and other events
      - $4300 almost, $1100 for presentations, awards for almost all colleges
      - More details will be in email
      - Sustainability has not had first meeting for Spring Semester
f. Finance, Amir Malek

F. External Committee Reports
   a. University Services, Travis Roberts
b. Diversity and Inclusion, Emmanuel Adjei
- Working with Grad 360 to help international TA’s have a better experience/adjustment at Clemson
- **29th of March** - International Festival (inclimate weather alternative date is April 5th)
- Black History Month is in February so watch for emails for updates
- Please join this committee!

c. Graduate Academic Affairs, Robert O’Hara
   - Need a representative from the College of Education- *filled*
   - Council of Graduate Students meeting next week to discuss GADs

d. Health and Human Services, Rose Sommers
   - Vision is now included in student insurance policy
   - Talk to insurance provider if you filed before changes were made

e. Graduate Campus Life, Emily Knight

f. Parking and Facilities, Qianyi Gao

G. Old Business

H. New Business
   - **G.B. # A Bill to Amend the Constitution**
     - Vote: Pass: 51 Fail: 2 Abstain:1
     - The CONSTITUTION AND BYLAWS of the Clemson University Graduate Student Body

I. Other Announcements and Open Remarks
   a. Committee Sign-Ups Google Form:
      [https://docs.google.com/forms/d/e/1FAIpQLSdooEL4v0x8cqBxzdACTlbnauO70Ocyx4tej9LGjbD82bew/viewform?usp=sf_link](https://docs.google.com/forms/d/e/1FAIpQLSdooEL4v0x8cqBxzdACTlbnauO70Ocyx4tej9LGjbD82bew/viewform?usp=sf_link)

   b. ALL SENATORS MUST SERVE ON AT LEAST ONE COMMITTEE

   c. GTG, Campus Life, and Finance are FULL

   d. Complete the New Senator Training on Canvas

   e. **ALL SENATORS: Can only miss 2 meetings unexcused, allotted 3 excused absences, and serve on at least 1 committee**

   f. Book Fund did not come into fruition, funds should still be available- so more information to come

J. Good of the Senate

11. Adjournment – 9:02 PM

12. Senate Secretary Katherine Allen: If you have events that you would like to share with the Graduate Student community, I WILL ADD THEM TO THE MEETING AGENDAS! Please
email me at kallen5@g.clemson.edu with what you would like to include, and it will be placed in this section. During the meeting, you can give more details and answer any questions. Items received by Tuesday at 8 pm will be included in the agenda that will be distributed on Wednesday. Other items will be included in the meeting minutes.

G.B. # A Bill to Amend the Constitution

**Purpose**: Under the preferred practice for ordinary societies today, the constitution and the bylaws, once usually separate, are now combined in a single instrument, referred to in parliamentary procedure as the “Constitution and Bylaws”. The purpose of this bill is to affect this change within the Graduate Student Government.

**Whereas**, the Clemson University Graduate Student Government (CUGSG) currently has four separate governing documents: The Supreme Constitution of the Clemson University Student Governments; The Constitution of the Clemson University Graduate Student Body; The Code of the Clemson University Graduate Student Body; and the Rules of Order of the Clemson University Graduate Student Senate; and

**Whereas**, Article I§1.B of The Supreme Constitution of the Clemson University Student Governments states “The Graduate Student Government has the authority to establish the structure, composition, formation, membership requirements, and all other aspects of design with regard to the Graduate Legislative Branch in the Constitution of the Clemson University Graduate Student Body”; and

**Whereas**, Article VIII of The Constitution of the Clemson University Graduate Student Body states “This constitution may be amended by bill of the Senate or referendum. A proposed bill amending this constitution must be approved in two successive meetings of the Senate. The final vote to approve any amendment must receive a two-thirds (2/3) vote in the affirmative.”; and

**Whereas**, §8.1.1 of The Code of the Clemson University Graduate Student Body states “This Code may be amended by duly enacted legislation receiving the approval of the Executive Branch.”; and

**Whereas**, §12.1.1 of the Rules of Order of the Clemson University Graduate Student Senate states “The Senate may adopt resolutions to amend these Rules by majority vote.”; and

**Whereas**, there are instances of contradiction between the documents in procedure and policy that adversely affect the CUGSG’s ability to efficiently and effectively conduct business and
merely addressing the issues with each governing document only compounds the problem; and

Whereas, recent attempts to pass legislation to convert the system of government of the CUGSG from bicameral to unicameral has left vestiges of policies and procedures across all governing documents that contribute to the aforementioned hampering of orderly conduct of the business of the assembly; and

Whereas, combining the previously approved policies and procedures into a single governing document not only will increase membership understanding of the rules and procedures, but also highlight changes that must be made to continue to operate as a unicameral assembly; and

Whereas, only once instance of contradiction must be resolved by this assembly while passing this bill and thus only one possible amendment can be determined germane to debate; and

Whereas, amendments to references drawn from The Supreme Constitution of the Clemson University Student Governments included in the new single governing document may not be considered germane to debate; it is therefore

Resolved that, the Clemson Graduate Student Government repeal all versions of: The Constitution of the Clemson University Graduate Student Body; The Code of the Clemson University Graduate Student Body; and the Rules of Order of the Clemson University Graduate Student Senate; and it is

Resolved that, The Constitution and Bylaws of the Clemson University Graduate Student Body be enacted.

The
CONSTITUTION AND BYLAWS
of the
Clemson University
Graduate Student Body

PREAMBLE
The Graduate Student Government adopts this Constitution and Bylaws to supplement and further expand the Supreme Constitution of the Clemson University Student Governments. Clauses that are italicized are direct references to the Supreme Constitution and shall not be superseded or amended without executing the procedures to amend or suspend the Supreme Constitution.

ARTICLE I
Name

The name of this organization shall be the Graduate Student Government as outlined in the Preamble of the Supreme Constitution of the Clemson University Student Governments. Its assembly in formal meetings shall be the Graduate Student Senate.

ARTICLE II
Object

The Clemson University Graduate Student Government (CGSG) is the representative assembly of the graduate student body. The objectives of the Graduate Student Government are:

1. Involvement: to encourage graduate student participation in the University process;
2. Communication: to act as the liaison between the University and the graduate students with an emphasis on honest and open communication;
3. Collaboration: to combine the efforts of graduate students and the University into one united mission of making the Clemson experience one of quality education and reward; and
4. Development: to provide participatory learning experiences that allow for the enhancement of graduate students' academic, civic, social, and professional development.

The Graduate Student Government has the authority to establish the structure, composition, formation, membership requirements, and all other aspects of design with regard to the Graduate Legislative Branch in the Constitution of the Clemson University Graduate Student Body.[1][GA1]

The Legislative Branch of Graduate Student Government, [comprised of the Clemson University Graduate Student Senate, hereafter referred to as the Senate], shall have the right to enact legislation to, in any respect, impact the Graduate Student Body or Government.[2]

The primary powers and duties of the Senate are to:

1. adopt written resolutions to establish Senate committees;
2. establish Senate policies and procedures;
3. express the consensus of the Senate on any matter, remove, by an affirmative vote of the majority of the membership, any member of CGSG; and
4. enact written bills, including those to:
   · establish Satellite Councils;
   · appropriate funds for the benefit of the student body;
   · grant recognition to Graduate Student Organizations;
· levy fees on the Graduate Student Body, subject to approval by the Board of Trustees; and
· establish regulations governing membership and elections of CGSG.

ARTICLE III
Membership

Section 1. Membership. The membership of CGSG shall include all elected and appointed officials in the body of the Senate, as well as any persons representing CGSG on university committees. Members of the CGSG shall be conferred the title, rights and privileges of “Senator”. [KP2]

Section 2. Duties. The duties of each Senator shall be to:
1. represent their constituents, i.e. their colleagues within a program, on all matters relating to Senate or Graduate Student Government; [SB5]
2. report GSG events and meeting outcomes to their constituents Solicit feedback on legislation where appropriate;
3. advocate for constituents on any matter related to Graduate Student Government, The Graduate School, or graduate student life at Clemson University;
4. draft and sponsor legislation when appropriate; and
5. actively participate in at least one other Senate or GSG activity, including but not limited to:
   · actively participating in a committee or task force;
   · chairing a committee or task force;
   · representing GSG on a college-wide committee;
   · holding a named GSG position or being a designated project lead (e.g. Webmaster, or GRADS program manager).

2.1 Failure to fulfill the duties and obligations of a senator will result in dismissal from senate.

Section 3. Membership Eligibility. Any member of the graduate student body may be eligible for membership in the Senate as a Senator.

Section 4. Membership Admission. Each Graduate Program, as defined by the Graduate Student Body Constitution, shall be entitled to the representation of two (2) members in the Senate. [WHE8] [JP9] [WE10] For purposes of apportionment, graduate programs of the same name, irrespective of the degree types, shall be considered one program. The Senate and Satellite Councils may each provide for additional membership of their respective bodies by legislation.
4.1 The President Pro-Tempore will maintain a list of eligible graduate programs and their contact information to facilitate the appointment process.

4.2 The Senate rolls will be updated before the adjournment of the final meeting of the session.

4.3 The President shall solicit the coordinator of each graduate program for appointment to vacancies of the CGSG.

4.4 The new Senate shall be established upon declaration of the President prior to the first scheduled Senate meeting by the Senate Secretary’s certification of the official roll of the Senate.

4.5 An Oath (or Affirmation) of Office shall be administered to a graduate student upon entry to any position within CGSG.

4.5.1 For the position of President, the Oath (or Affirmation) shall be administered by the outgoing President. All other Oaths (or Affirmations) shall be administered by the Vice President.

4.5.2 The Oath (or Affirmation) of Office may be administered during a meeting of the Senate or privately in the presence of at least two (2) witnesses.

4.5.3 The Oath (or Affirmation) of Office shall be: “I, [NAME], do solemnly swear (or affirm) that I will faithfully execute the Office of [TITLE], and will to the best of my ability, preserve, protect and defend the Constitution of the Graduate Student Body.”

Section 5. Terms of Service. Terms of service of all members shall be from August 1st to July 31st of the following year. The Senate shall be dissolved on May 30 of each year or upon adjournment sine die. Standing Committees may operate independently when the Senate is dissolved.

Section 6. Dismissal. Dismissal of a Senator is defined as the removal of the title of Senator and all rights and privileges accompanying membership in the CGSG.

6.1 The President shall dismiss a Senator under the following conditions:

1. accumulation of two (2) unexcused absences in a single academic semester;
2. accumulation of a combination of three (3) excused and unexcused absences in a single academic semester;
   · Excused absence means an absence where the Secretary of the Senate has received notification prior to or forty-eight (48) hours after a Senate meeting.
   · Unexcused absence means an absence where the President did not receive notification prior to or forty-eight (48) hours after a Senate meeting.
3. neglect of the duties described in Section 3; and/or
   · A committee or task force chair fulfills the role of direct supervisor. If the Senator is a chair or is not on a committee or task force, suspension is at the discretion of the President after consultation with the Steering Committee.
4. failure to take assigned orientation training within 14 days of inauguration and after a grace period of 10 business days.

6.2 The Secretary shall revoke the membership of a dismissed Senator by removing the Senator’s name from the Senate rolls.

6.3 Reinstatement after Dismissal
6.3.1 A Senator can only be reinstated after dismissal by 2/3 vote during any regular session of the Senate or a successful appeal by the Senator to the Rules and Procedures Committee.

6.4 Dismissal Appeal

6.4.1 The Senator may appeal his or her dismissal by submitting a written request within 48 hours of dismissal to the Rules and Procedures Committee. The Rules and Procedures Committee will set up a hearing, within 5 days of receiving the Appeal, presided over by the Chair of the Rules and Procedures Committee in which the Committee Chair or Senate Officer must make his or her case that the dismissal was for lack of participation or lack of decorum. A board, with a minimum of 3 people, comprised of Rules and Procedures Committee members will then vote as to whether the evidence supports that the Senator should be dismissed.

6.4.2 If the dismissed Senator serves on the Rules and Procedures Committee, then the same procedure shall be followed in a different Committee that is selected by the President.

6.4.3 Senators cannot be dismissed for their voting records in Committee or the Senate or for their opinions as they are expressed while they vote to represent the views of their constituents and their conscience in accordance with the Rules of Order.[WHE20]

6.4.4 The Committee Chair or Senate Officer[GA21] [WE22] [GA23][WE24] who proposes dismissal must prove with preponderance of evidence that the dismissal is for failure to participate and to participate with decorum in accordance with the Student Code of Conduct rather than
dismissal simply because of dissent from the majority. Evidence may include and is not limited to attendance records of the Senator. *[WHE25]*

Section 7. Resignation from Membership. Resignation Letters are sent to the Senate Secretary. Upon receipt of the letter, the Secretary will facilitate the graduate program’s process of appointing an Alternate to complete the resigning member’s term.

Section 8. Member Recall.

8.1 By the graduate program. The graduate student body of the graduate program submits a notice of recall signed by a majority of eligible graduate students to the Secretary. Upon receipt of the recall notice, the Secretary will facilitate the graduate program’s process of appointing an Alternate to complete the resigning member’s term.

8.2 By the Senate. A recall recommendation can be sent to the program coordinator with 2/3 of the Senate voting in favor of the recall. Upon receipt of the recommendation, the majority of eligible graduate students must vote in favor of the recall. [WHE26] [JI27] [WE28] [JI29] •
ARTICLE IV
Officers

Section 1. Officers and Duties. The officers of the Graduate Student Government will be, the President, Vice President, and Senate Secretary. These officers will perform the duties prescribed by these bylaws and by the parliamentary authority adopted by the Senate.

1.1 President. The duties of the President are to: Serve as Presiding Officer of the Senate; Serve as a spokesperson for the Graduate Student Body; Provide vision and direction to the organization; Issue proclamations of a celebratory nature and recognize graduate student achievements and contributions to graduate student life; Represent the Graduate Student Body to the Board of Trustees and University administration; Make appointments to University committees on which CGSG is entitled to representation; Appoint, along with the Vice President, the 3 Senate officer positions of the executive board; Unilaterally remove any person in a position appointed by the President. Appoint Chairs of the standing committees of the CGSG. shall be an ex officio member of external committees but shall not be counted in determining the number required for a quorum or in determining whether a quorum is present.

1.2 Vice President. The duties of the Vice President are to: Assist and advise the President in all of his/her responsibilities; Establish the date, time, and location of Senate meetings at least 10 days prior to the meeting date; Ensure the proper operation of Senate activities; Appoint, along with the President, the 3 Senate officer positions of the executive board; Unilaterally remove any person in a position appointed by the Vice President. The Vice President shall oversee setting up and break down of the physical location for the meeting. The Vice President shall maintain order in the Senate chambers during Senate meetings. shall be an ex officio member of Internal committees but shall not be counted in determining the number required for a quorum or in determining whether a quorum is present.

1.3 Chief of Staff. The duties of the Chief of Staff are to: Assist and advise the President in regards to Senate committees that pertain to any outside business needing to be conducted by the Graduate Student Senate as stated in the Senate’s Rules of Order.

1.4 President Pro-Tempore. The duties of the President Pro-Tempore are to: Assist and advise the Vice President in regards to Senate committees that pertain to any of the inner workings of the Senate as agreed upon by the Senate’s Rules of Order. shall preside over any impeachment trial of the President, shall maintain the record of filed and issued subpoenas, shall perform other duties assigned by the Vice President, shall be responsible for setting up the meeting location and cleaning up after the meeting is over.

1.5 Senate Secretary. The duties of the Senate Secretary are to: Keep the Constitution and Rules of Order up to date with new amendments and changes as they are approved, Perform all duties pertaining to the records of the Senate as assigned by the presiding officer. The Secretary shall receive approved legislation and amendments introduced by members of the Senate. The Secretary shall keep and maintain the Senate roll for every meeting. The Secretary shall record the minutes of each Senate meeting. The Secretary
maintain all subpoenas. The Secretary will prepare the Senate Chamber in advance of the meeting by setting up presentations, projectors, and laptops. The Secretary will keep a record of all bills (PDF and word), resolutions (PDF and Word), and presentations. The Secretary will update the Rules of Order and the Constitution to reflect passed legislation. The Secretary shall perform other duties pertaining to the records of the Senate as assigned by the presiding officer.

Section 2. Elections. Officer terms will begin upon swearing in at the final Senate meeting of the academic year and shall serve until the swearing in of the succeeding administration.[SCB43]

2.1 The Graduate Election Commission (GEC) shall independently manage Senate Officer elections

2.1.1 The President shall appoint one (1) Commissioner and two (2) members from the Clemson University Graduate Student Body to the GEC.
2.1.2 Appointees shall be confirmed by a majority of the Senate.
2.1.3 A Senator running for an office or serving as a Senator may not serve on the GEC.
2.1.4 The Commissioner shall lead and supervise the commission.

2.2 The GEC shall have the following powers and duties:
1. Determine and publish the dates for candidacy filings, candidate meetings, campaigning, and voting;
2. Verify the qualifications of each candidate within two (2) business days of said candidate's completed filing;
3. Ensure all Campaign Rules are followed and enact punishment when violations occur; and
4. File election reports and rulings with the Executive Branch no later than one (1) calendar day following the conclusion of the election.

2.3 Candidacy. The word "Candidate" shall mean a graduate student seeking election for an officer position in the Senate. A graduate student shall become a Candidate upon verification by the GEC that the student has met all of the candidacy requirements for the desired office. A Candidate may withdraw from the election by submitting a letter to the GEC at least seven (7) calendar days prior to the election date.

2.3.1 A graduate student may seek candidacy by completing the following steps:
1. File an intention to run for office with the Commissioner of the GEC;
2. Sign an Election Code compliance document;
3. Pay a non-refundable filing fee of twenty (20) dollars; and
4. Demonstrate Constitutional eligibility to hold the desired office;

2.3.2 A graduate student desiring to become a Candidate must satisfy the following criteria:
1. Complete at least one semester as a graduate student at Clemson University within two (2) years prior to the current election year.
2. Have, at the time of filing, a minimum 3.0 cumulative graduate grade point average.
3. Intend to be enrolled as a graduate student at Clemson University for the calendar year following their election.
4. Not be on disciplinary probation with Clemson University.
5. Not be disqualified from two (2) previous elections.
6. Not be a Candidate for more than one office at the same time.

2.3.3 A graduate student desiring to become a Candidate for the office of President or Vice President of the Graduate Student Body must also satisfy the additional following criteria:

2.3.3.1 Complete at least one (1) semester of service in the Senate or have equivalent experience with parliamentary procedure and Senate rules and policies as determined by the GEC.

2.4 Campaign Rules.

2.4.1 Candidate Meetings.

2.4.1.1 The GEC shall hold a mandatory candidate information meeting no earlier than February 10 and no later than February 15.

2.4.1.2 All Candidates are required to attend candidate meetings held by the GEC, unless given a specific exemption by the GEC.

2.4.1.3 The GEC may hold additional candidate meetings as needed.

2.4.2 Advertisements. The term "advertisement" shall mean all written and verbal forms of promoting a Candidate.

2.4.2.1 All written and digital advertisements must be registered with the GEC within two business days of dissemination by providing either:

· A copy of the advertisement, either digital or physical; or
· A photograph of the advertisement with all text clearly readable.

2.4.2.2 All advertisements must adhere to Clemson University policies, including Clemson University Facility Use Police, Appendix E.

2.4.2.3 Candidates shall only use advertisements registered with the GEC and, as appropriate, the University.

2.4.2.4 Advertisements shall not be placed in any Clemson University mailbox, nor will advertisements be placed on vehicles, or in any other location except as permitted by Clemson University Facility Use Policy, Appendix E.

2.4.2.5 All advertisements smaller than eleven (11) inches by seventeen (17) inches must be removed within forty-eight (48) hours of the conclusion of the election.

2.4.2.6 All advertisements eleven (11) inches by seventeen (17) inches or larger:

· shall not exceed the size of eight (8) square feet;
· shall only be posted on campus within five (5) academic days of the election date;
· shall be limited to six (6) advertisements per candidate; and
· shall be removed within twenty-four (24) hours of the conclusion of the election.

2.4.3 Campaigning. No campaigning may take place within 15 feet of a student in the act of voting. Campaigning and fundraising of any form shall not be permitted prior to February 15. If a complaint is filed with the Graduate Election Commission, it will be the discretion of the GEC to decide whether or not there was an intent to campaign by the candidate. Any intent to campaign by the candidate within 15 feet of a student in the act of voting will be considered a
2.4 Campaign Rules Violations.

2.4.1 Minor Infraction. The term "minor infraction" shall mean a violation which would likely not change the outcome of the election. The punishment for a minor infraction shall be a fine not exceeding fifteen (15) dollars.

2.4.2 Major Infraction. The term "major infraction" shall mean a violation which would likely change the outcome of the election. The punishment for a major infraction shall be either or a combination of:

- A fine not exceeding thirty (30) dollars; and/or
- Disqualification from the election.

2.4.3 Unless otherwise stated in this Code, the GEC shall determine the classification of infractions for campaign rule violations.

2.4.4 A Candidate shall be disqualified upon any of the following conditions:

- The Candidate accumulates more than thirty (30) dollars in fines; or
- The Candidate accumulates three (3) minor or major infractions.

2.4.5 Fines must be paid to the GEC within three (3) academic days of issuance or further penalties may be assessed. An elected Candidate may not assume office until any and all fines are paid.

2.5 Candidate Forum. A Candidate forum organized by the GEC shall be held at least three (3) calendar days before the election date. The forum shall be advertised to the Graduate Student Body and shall be open to the general public. All registered Candidates or their representatives for each office shall be allowed to speak about their platform and to answer questions from attendees.

2.5.1 The GEC shall facilitate the forum in an organized manner, giving each Candidate equal opportunity to speak.

2.6 Voting.

2.6.1 Only currently enrolled graduate students shall be eligible to vote in elections for Senate Officers.

2.6.2 Elections shall be conducted online in cooperation with Clemson University, except in the following extenuating circumstances:

- A failure of infrastructure which prevents electronic voting; and/or
- Conclusive evidence of voter fraud or tampering is found when an electronic vote is taken.

2.6.3 In the event of extenuating circumstance, elections shall be re-held either electronically if the issue causing the extenuating circumstance can be resolved or with paper ballots and polling stations.

2.6.4 The following guidelines shall be observed if paper ballots are to be used:

- The GEC shall print ballots;
- The GEC shall advise the Graduate Student Body of the number and locations of polling places at least three (3) calendar days prior to the election, the day prior to the election, and the day of the election;
- Graduate students attending Clemson by distance education only or living more than fifty (50) miles from the nearest polling location shall be allowed to vote by email; and
- Campaign advertisements must be at a minimum one-hundred (100)
feet from designated polling locations.

2.7 Election Results.

2.7.1 For each office, the Candidate receiving a plurality of the total number of votes cast shall be the winner.

2.7.2 In the case of a tie, run-off elections for the tied office shall be conducted as quickly as possible, in the same manner as the general election, until a Candidate receives a plurality.

2.7.3 The Commissioner of the GEC shall notify the Graduate Student Body of the results of the election by noon (12:00 PM) of the day following the certification of the election results.

2.7.4 The Commissioner of the GEC shall provide a written certification of the election results to the CGSG Advisor within twenty-four (24) hours of the certification.

2.8 Neutrality.

2.8.1 No member of CGSG in their official capacity shall endorse or support any Candidate.

2.8.2 No campaign advertisements shall be posted in spaces controlled by CGSG.

2.8.3 No materials pertaining to a Candidate's campaign shall be stored in spaces controlled by CGSG.

2.8.4 No resources belonging to or under the control of CGSG shall be used to support any Candidate.

Section 3. Succession. Any vacant elected office must be filled at the first Senate meeting following the vacancy.

3.1 If the office of President is vacated, the Vice President shall assume the office of President and vacate the office of Vice President.

3.2 In the event of an extenuating circumstance, the Senate may vest the Vice President with the powers of the President by a two-thirds vote.[WHE45] [JI46]

Section 4. Office Holding Limitations. Candidates for election to office must be current members of the graduate student body and must maintain a minimum 3.0 cumulative graduate grade point ratio, not be on disciplinary probation with Clemson University, and maintain enrollment as a Clemson University graduate student to continue holding office.

Section 5. Removal from Office. Officers will be removed from position immediately if they fail to maintain the requirement listed in Article IV§4.

ARTICLE V
Delegates

Section 1. Membership Eligibility. The Delegate role is provided for members who may not be able to regularly attend senate meetings in person, due to geography or another barrier. The coordinator of the student's degree program sends an appropriate correspondence to the President or Secretary indicating the name of the graduate student to become a Delegate.
Section 2. Duties and Powers. Delegates shall have the rights and responsibilities provided by these Rules and by the Parliamentary Authority with the following exceptions:

1. Delegates shall not have a vote in the Senate and shall not be subject to the Senate attendance requirements provided within these Rules;
2. Delegates shall not be counted toward the amount needed for a quorum of the Senate; and
3. Delegates shall not be required to take an Oath (or Affirmation) of Office.

2.1 Special Rules of Order. Delegates may serve as committee members, vote in committees, and introduce legislation and Special Orders of Business in the Senate and Delegates shall be privy to all group communication sent to and from the Senate.

ARTICLE VI
Meetings

Section 1. Regular Meetings.

1.1 The date, time, and location of the regular meetings of the Graduate Student Government will be published by the Student Body Vice President at least 10 business days prior to the meeting date.
1.2 The schedule of the meetings for the year will be announced no later than the first day of May through appropriate communications.
1.3 Except for executive sessions, all meetings of the Graduate Student Government will be open to any member of the public.
1.4 Any member of the graduate student body may present concerns to the Senate for its consideration, provided the graduate student notifies the President or designee at least 10 days prior to the Senate meeting.
1.5 Visitors may be invited by a member of the Executive Board to participate in any specific discussion.
1.6 No vote of the CGSG shall be taken in executive session or by secret ballot.
1.7 Members of the Senate shall exercise their best judgment and abstain from any vote which may present a conflict of interest or the appearance of a conflict of interest.

Section 2. Standing Order of Business.

1. Approval of Minutes
2. Guest Speakers (limited to 20 minutes)
3. Reports
   a. President (limited to 5 minutes)
   b. Vice-President (limited to 5 minutes)
   c. Standing Committees (limited to 5 minutes)
   d. Special Committees (limited to 5 minutes)
4. Unfinished Business and Special Orders (debate limited to 10 minutes for each item
5. New Business and General Orders (debate limited to 10 minutes for each item of business)
6. Announcements (1 minute each announcement)
7. Good of the Order (limited to 10 minutes total)

Section 3. Special Rules of Order. [SB62]

3.1 A Senator may be granted the floor by the presiding officer in two ways:
· By having business such as Bill or Resolution on the agenda for the meeting; or
· By raising his/her hand/placard when the floor is open and being recognized by the Presiding Officer.

3.2 A Senator may be recognized for five (5) minutes no more than twice for debate on any single motion or item of legislation.
3.3 A Senator recognized to speak during debate must directly address the presiding officer and confine all remarks to speaking clearly in favor of or in opposition to the pending legislation or motion.
3.4 A Senator wishing to ask a question pertaining to the question on the floor may do so by raising a ‘Request for Information’ or about procedure by raising a ‘Parliamentary Inquiry’. [GA63]

3.5 The President and guest speakers on the agenda shall have the right to address the Senate when recognized by the presiding officer. [WHE64]

3.6 Without objection, any nonmember may speak when recognized by the presiding officer. If an objection is heard, the presiding officer shall put the question to the Senate. A two-thirds (2/3) vote in the affirmative shall be required to allow the nonmember to speak.

Section 4. Special Meetings. Special meetings of the Senate may be called at any time by the President, or by written petition by at least one-third of the senate.

Section 5. Minutes.

5.1 The Secretary shall record the minutes of each Senate meeting and shall provide them to the President no more than three (3) days after the Senate meeting in which the minutes were taken.
5.2 The Webmaster [WHE65] [Jl66] [SB67] shall ensure that public records related to Senate businesses are available to the public online on the GSG website.
5.3 The President shall publish the minutes no more than seven (7) days after the Senate meeting in which the minutes were taken.
5.4 The minutes shall contain, at minimum:
· A summary of each presentation and report;
· Questions to a guest speaker and corresponding answers;
· A summary of announcements;
· A summary of points made during debate;
· All motions and vote results;
· A summary of discussions during open speech; and
· The record of any vote on legislation taken by roll call, listing the vote of each member by name, shall be published as an appendix to the minutes.

6.1 New legislation shall be presented to the Senate members at least one week prior to the vote on the legislation, unless waived by the President.

6.2 Any Senator may introduce an item of legislation for consideration by the Senate by submitting a bill to the Rules and Procedures Committee for review. All bills can be sent to gsgrules@clemson.edu.

   6.2.1 The Rules and Procedures Committee shall perform an initial check to determine if the bill proposal is to move forward to gather Senators’ comments or to return to the sponsors for edits.

6.3 The member who introduces the legislation shall be the Sponsor. Additional members may add their names to the legislation as co-sponsors.

6.4 Constitutional Amendments. Legislation titled "A Bill to Amend the Constitution" shall be used to make changes to the Constitution and Bylaws of the Clemson University Graduate Student Body.

6.5 Bills. Legislation titled "A Bill" shall be used to enact legislation of a general nature requiring the approval of the President. Such bills include, but are not limited to, Appropriations Bills, Approval Bills, Recognition Bills, and Special Funding Bills. The title of each bill shall be prefixed by "G.B." and a unique number.

6.6 Resolutions. Legislation titled "A Resolution" shall be used to either perform Senate business not requiring the approval of the President or to state the opinion of the Senate. The title of each resolution shall be prefixed by "G.R." and a unique number.

6.7 Concurrent Resolutions. Legislation titled "A Concurrent Resolution" shall be used to amend the Supreme Constitution of the Undergraduate and Graduate Student Body, perform joint business of the Undergraduate and Graduate Senates not requiring the approval of either the President, or to state a joint opinion of the Undergraduate and Graduate Senates. The title of each concurrent resolution shall be prefixed by "C.R." and a unique number.

6.8 The Chair of Rules and Procedures committee will coordinate with the Secretary to assign a number to all bills, resolutions, or concurrent resolutions.

6.9 After receiving Senators’ comments, the sponsors may make further edits before re-submitting to the Rules and Procedures Committee for a final review. Upon final approval, the proposed bill will then be presented for final discussion and voting by the Senate as an item of New Business.

6.10 On the floor of the Senate, the sponsors shall provide their reasoning and summary for the proposed bill. The introduction shall be followed by a 10-minute debate. Finally, the bill shall be voted on by the Senate.

6.11 The Secretary or President may, with approval of the Rules and Procedure Committee and the Sponsor, alter the language of introduced legislation to remove ambiguity and apply stylistic consistency with prior legislation.

6.12 The Chair of the Rules and Procedures Committee, with the consent of a majority of the committee, can expedite legislation through the review process.

6.13 All legislation that appropriates funds shall be referred to the Finance Committee.
prior to consideration by the Senate.

6.14 All legislation pertaining to the recognition or derecognition of Graduate Student Organizations shall be referred to the Finance Committee prior to consideration by the Senate.

6.15 Legislation referred to a committee may be amended by that committee and must receive the committee’s recommendation to be taken up in the Senate.\[WHE98] [JI99] [WE100] [KTP101]

6.16 Legislation passed by the Senate shall be presented to the President, who may sign or veto the legislation.

6.16.1 If the legislation is not signed or vetoed within seven (7) calendar days of presentation, then the bill shall be considered passed.\[WHE102] [JI103] [JI104]

6.16.2 The Senate shall have the right to overturn any veto by two-thirds (2/3) vote at its next meeting.

6.17 Bills which have been signed by the President or have received a veto override in the Senate shall become effective upon receiving the signature of the Clemson University Vice President for Student Affairs.

6.18 The Graduate Student Body shall have the right to enact or repeal any legislation by referendum, upon the written request of ten percent (10%) of enrolled graduate students.

6.19 The Senate shall have the right and duty to promulgate regulations governing referendum.

Section 7. Voting. All votes on items of legislation shall be taken by electronic roll call, verbal roll call, or unanimous consent.\[WHE105] [JI106] [KTP107], verbal roll call, or unanimous consent.\[WHE108] [JI109] [WE110] [JI111] [KTP112]

Section 8. Quorum. 40 percent of the membership of the Senate physically present will be the quorum for the transaction of all business.\[WHE113] [JI114].

ARTICLE VII
Committees

Section 1.\[WHE115] All standing committees shall submit a verbal and/or written report of committee business at each regular Senate meeting.\[WHE116] [JI117] [WE118]

1.1 Additional standing committees may be added as an amendment to this Constitution and Bylaws.

1.2 Special committees may be established by the Senate by majority vote.\[WHE119] [JI120]

1.3 Membership on standing or special committees is limited to members of the Senate.\[WHE121] [JI122]

1.4 All committee meetings shall be held in open session. A committee may vote to enter executive session only for the purpose of confidential discussion. No votes or actions shall be taken in executive session, other than to adjourn or resume open session.

1.5 No more than one half (1/2) of any committee may be composed of members of any single recognized Graduate Student Organization or graduate degree program.

1.6 Committee Rules may not be suspended, nor may a committee suspend these Rules.\[WHE123] [JI124] [WE125]
1.7 The minutes of each committee meeting shall be included in the committee’s written report at the following Senate meeting and include at a minimum:

- Attendance of committee members;
- Items of business considered; and
- The results of votes.

Section 2. The Executive Board. The Executive Board includes the President, Vice-President, Chief of Staff, President Pro-Tempore, and Senate Secretary.

2.1 The Executive Board shall be required to meet regularly to share and update information regarding the status of business being done both inside and outside of the senate.

2.2 The location and time of these meetings shall be agreed upon by all 5 members and should re-occur no less than every 2 weeks.

Section 3. Rules & Procedures Committee. The mandate of the Rules & Procedures Committee is to review and refine legislation, procedures, and rules of orders of the Senate, and to train senators on proper protocols in official Senate meetings. The membership of the Rules and Procedures Committee shall consist of no fewer than four (4) and no more than eight (8) members of the Senate, in addition to the Chair and ex officio members. The Rules and Procedures Committee shall have the power to oversee amendments to the official documents of the Senate. By a majority vote, the Rules and Procedures Committee may introduce legislation in the Senate. The date, time, and location of regular meetings shall be published at least 7 days in advance.

Section 4. Finance Committee. The mandate of the Finance Committee is to oversee all Senate funding and spending, to review graduate student organization funding requests and appropriations legislation prior to consideration by the Senate, and to improve the financial processes of the Senate. Shall publish and maintain guidance and instructions for recognized Graduate Student Organizations seeking to request funds. The membership of the Finance Committee shall consist of no fewer than four (4) and no more than eight (8) members of the Senate, in addition to the Chair and ex officio members.

Section 5. Graduate Travel Grant (GTG) Committee. The mandate of the GTG Committee is to solicit and review travel grants, distribute and award funds across periods to qualifying applicants, and to plan workshops, offer support, and educate reviewers and applicants about the GTG process.

Section 6. Research Committee. The mandate of the Research Committee is to promote research among graduate students and to organize research events for graduate students such as Three Minute Thesis (3MT) and Graduate Research and Discovery Symposium (GRADS).

Section 7. Activities & Outreach Committee. The mandate of the Activities Committee is to plan and organize social and cultural events of interest to graduate students, and to coordinate community outreach events and initiatives among the graduate student body. The membership of the Activities Committee shall consist of no fewer than four (4) and no more than eight (8)
members of the Senate, in addition to the Chair and ex officio members. The Activities Committee shall have independent discretion to spend any funds appropriated for activities [WHE137] [JH138] by the Senate. Any activity with a total cost less than one thousand ($1000.00) dollars may be approved at the discretion of the Chair, otherwise expenditures must be approved by a majority vote of the committee.

**Section 8. Communications Committee.** The mandate of the Communications Committee is to handle all internal communications of the Graduate Student Senate, including the Graduate Student Government website, official emails, and social media accounts, and to aid the President and Vice-President with official Graduate Student Government external communications.

**Section 9. Graduate Academic Affairs Committee.** The mandate of this committee is to represent the Graduate Student Body on issues of academic integrity and grievance and to contribute input to policies on graduate student academics, including curriculum for graduate programs, certificates, and courses within Clemson University [WHE139] [JH140].

**Section 10. Diversity & Inclusion Committee.** The mandate of this committee is to promote diversity, inclusion, equity, awareness and unity among the Graduate Student Body and to report issues against these ideals to Clemson University.

**Section 11. Health Service Committee.** The mandate of this committee is to promote all matters regarding health, wellness, and nutrition of the Graduate Student Body and to contribute input to policies regarding graduate student health services.

**Section 12. Transportation & Facilities Committee.** The mandate of this committee is to promote all matters regarding parking, mass transportation, and safety of the Graduate Student Body and to contribute input to policies regarding parking, transportation, facilities, and Clemson University’s sustainability efforts.

**Section 13. University Services Committee.** The mandate of this committee is to promote all matters regarding campus technology, libraries, and other University services among graduate students and to advocate for improved technological services to benefit the Graduate Student Body.

**Section 14. Graduate Campus Life Committee.** The mandate of this committee is to handle all other aspects of graduate student life on campus not overseen by other External Committees, including issues on University tuition and fees, University athletics and ticketing, and non-academic discipline and integrity. This committee will contain the following subcommittees:

**14.1 Discipline & Integrity Subcommittee.** This subcommittee shall represent the Graduate Student Body in matters of non-academic conduct and behavior.

**14.2 Athletics & Ticketing Subcommittee.** This subcommittee shall represent the Graduate Student Body in matters of intercollegiate and intramural athletics and recreation.

**ARTICLE VIII**
Satellite Councils

Section 1. Purpose. The purpose of Satellite Councils is to represent and promote the welfare of graduate students at campuses other than the one at which the Senate resides.

Section 2. Membership. Membership in Satellite Councils is subject to Article III §4.

Section 3. Powers. The powers of each Council shall include the power to: Adopt written resolutions to: establish Council committees, establish Council policies and procedures, express the sense of the Council on any matter; remove, by an affirmative vote of the majority of the membership, any member of the Council; enact written bills subject to legislation of the Senate, including those to: appropriate funds for the benefit of the students of the Council campus; levy fees on the students of the Council campus, subject to approval by the Board of Trustees; establish regulations governing membership and elections of the Council.

Section 4. Leadership. At the first meeting of the academic year, each Satellite Council shall elect a member to serve as chair of the council. The chair shall preside over their Council and appoint officers, including the Council Secretary.

Section 5. Legislation. Unless waived by the Council Chair, new legislation shall be presented to the Council members at least one week prior to the vote on the legislation. Resolutions shall become effective immediately upon certification of passage by the presiding officer. Bills passed by the Council shall be presented to the President, who may sign or veto the legislation. If the legislation is not signed or vetoed within seven (7) calendar days of presentation, then the bill shall be considered vetoed. The Council shall have the right to overturn any veto by two-thirds (2/3) vote at its next meeting. Bills which have been signed by the President or have received a veto override in the Council shall become effective upon receiving the signature of the Clemson University Vice President for Student Affairs.

Section 6. Quorum. Forty percent of Council membership shall constitute a quorum.

Section 7. Greenville Council. The Greenville Council shall be a satellite council representing graduate students enrolled in graduate programs housed on campuses within Greenville County, South Carolina.

7.1 At the beginning of each academic year or if the seat is vacant for any reason, the President shall appoint an Interim Chair of the Greenville Council, who shall preside until that body appoints a successor.

7.2 If the Council is dissolved, the Interim Chair shall solicit the selection of Councilors from Graduate Programs and shall convene the initial meeting of the Council.

ARTICLE IX
Finance

Section 1. Appropriations.

1.1 All general funds collected by the Senate must be spent in accordance with duly
enacted legislation of the Senate or adopted motion of the Special Finance Committee.

1.2 Special funds for a specific purpose may be allocated and spent by the Executive Board without need for legislation.
1.3 Funds shall be allocated and spent for the direct or indirect benefit of the Graduate Student Body.
1.4 Funds shall be spent in accordance with the purchasing guidelines for South Carolina state agencies.

Section 2. Revenue.

2.1 A Graduate Student Activity Fee shall be levied each fall and spring semester. The amount of the Graduate Student Activity Fee shall be:
   · Twenty (20) dollars per full-time graduate student, regardless of assistantship; or
   · Two (2) dollars per credit hour per part-time graduate student

Section 3. Special Finance Committee.

3.1 The Special Finance Committee is a temporary committee which may be convened by the Vice President when the Senate is dissolved or has adjourned for a time to exceed two (2) weeks.
3.2 The membership of the Special Finance Committee shall consist of the President, Vice President, chairs of Satellite Councils, chairs of standing committees, and the Secretary.
3.3 The Special Finance Committee shall be chaired by the Vice President.
3.4 A quorum of the Special Finance Committee shall be two-fifths (2/5) of members.
3.5 The Special Finance Committee shall have the power, by majority vote, to appropriate funds for any purpose in accordance with these bylaws; however, appropriations of the Special Finance Committee must be earmarked for specific use and not for discretionary spending by another individual or body.

ARTICLE X
Student Organizations

Section 1. Recognition. Clemson University Graduate Student Government may recognize Graduate Student Organizations by enacting legislation. Organizations which are recognized shall be granted all the rights and responsibilities enumerated in this Code.

1.1 The Organizations Committee shall enforce these rights and responsibilities and notify organizations of any changes.
1.2 A Graduate Student Organization must meet the following requirements to obtain and maintain recognition by CGSG:
   1. Not be a recognized organization of the Clemson University Undergraduate Student Government;
   2. Have an advisor who is a full-time employee of Clemson University;
   3. Plan to hold at least two meetings each semester;
   4. Limit active membership to the students of Clemson University, with the exception
of honorary, advisory, and associate members;

5. Not deny membership on the basis of race, sex, creed, color, religion, sexual orientation, gender identity or national origin;

6. Provide a confidential membership list of at least six (6) members or twenty (20) percent of graduate students in a program of study if the organization is sponsored by that program of study, whichever is fewer;

7. Comply with national organization requirements if the organization is chartered by a national organization;

8. Provide a Constitution and/or By-Laws containing, at minimum, the following:
   - Name;
   - Purpose;
   - Requirements for membership;
   - A list of the official positions of the organization, their duties, the method of selection, and provisions for filling a vacancy; and
   - The method of selection of Faculty/Staff Advisor(s).

9. Meet the definition of at least one of the following categories:
   - **Service and Advocacy**: An organization with the primary purpose of providing philanthropic services which benefit the welfare of others, as by charitable events, activities, or aid. Provision of said services should not be performed for tangible, personal, or collective gain.
   - **Professional/Academic/Departmental**: An organization with the primary purpose of promoting future professional activity such as one's occupation or program of study.
   - **Cultural and International**: An organization designated to the purpose of providing social and cultural awareness to students along with helping acclimate students from foreign countries to the Clemson community.
   - **Honorary**: An organization with the primary function of conferring distinction for honorable achievement.
   - **Creative and Performing Arts**: An organization dedicated to the practice and encouragement of visual arts, literary arts, and performing arts such as music, theatre, dance, and film.
   - **Governing**: An organization whose primary purpose is to govern another body of individuals. These include groups such as Student Government.
   - **Special Interest and Activity**: An organization whose primary purpose is to provide an opportunity for individuals to discuss and share information regarding specific, non-academic related topics of interest and to participate in such activities.

1.3 The Senate may enact legislation to revoke the recognition of any Graduate Student Organization which violates the recognition requirements.

   1.3.1 Revocation of recognition shall invalidate all pending allocation of funds to the derecognized organization.

1.4 The Organizations Committee shall annually assess and renew, as appropriate, the recognition of each recognized Graduate Student Organization. This assessment shall occur at the beginning of each academic year and be completed no later than six (6) weeks after the start of classes.
Section 2. Rights
2.1 A recognized Graduate Student Organization shall have the right to determine its structure, provided that it does not conflict with any University policies, and to invite its own faculty or staff advisors.
2.2 A recognized Graduate Student Organization shall have the right to publish its organization picture in the Clemson University yearbook.
2.3 A recognized Graduate Student Organization shall have the right to utilize the CGSG contract with Campus Activities & Events to reserve University facilities, provided the organization agrees to meet the requirements for the use of the facility.
2.4 A recognized Graduate Student Organization shall have the right to be provided an organizational email and web account.
2.5 A recognized Graduate Student Organization shall have the right to sponsor a candidate for Miss Homecoming.
2.6 A recognized Graduate Student Organization shall have the right to request funding from the Senate.

Section 3. Responsibilities.
3.1 A recognized Graduate Student Organization shall have the responsibility to provide any organizational information to the Organizations Committee upon request.
3.2 A recognized Graduate Student Organization shall have the responsibility to participate in any mandatory meeting held by the Organizations Committee by sending at least two (2) members to the meeting.
3.3 A recognized Graduate Student Organization shall have the responsibility to spend any and all funds received from CGSG in accordance with University, State, and Federal guidelines.

Section 4. Funding.
4.1 All allocations of funds to recognized Graduate Student Organizations shall be made on the basis of funding requests for specific events.
4.2 All funding requests must include a line-item budget of the event.
4.3 Funds provided by the Senate to an Organization remain State funds and thus are subject to the purchasing guidelines of State agencies.
4.4 Funds provided by the Senate to an Organization shall be earmarked for specific use by the organization and shall not be reallocated for a different purpose.
4.5 Funds awarded to an Organization shall be disbursed upon production of receipts.

ARTICLE XI
Subpoenas

Section 1. Subpoena. The term “subpoena” as used in these Bylaws means a formal request for the submission of information or the appearance of a specific member of the Graduate Student Body.
1.1 The power to issue subpoenas shall be vested in the Pro-Tempore and the Chairs of all committees.
1.2 The Senate may compel the President Pro-Tempore to issue a subpoena.
1.3 A committee may compel the Chair to issue a subpoena.
1.4 Abuse of subpoena power may result in censure or impeachment.
1.5 A written subpoena shall be filed with the Senate Clerk, stating at minimum:
   · The person or committee submitting the subpoena;
   · The recipient of the subpoena;
   · The requested information or individual; and
   · The reason for the subpoena.
1.6 The Secretary shall maintain a record of all subpoenas issued and shall provide the Senate with a list of all newly issued subpoenas at each Senate meeting.
1.7 A subpoena is issued on behalf of the Senate in the care of the specified member or committee.
1.8 A subpoena must be filed with the Secretary before service. Subpoenas shall be served by the Senate Sergeant-at-Arms.
1.9 A subpoena may be invalidated by the CGSG Advisor if the Advisor determines it violates University, State, or Federal privacy guidelines.
1.10 A subpoena cannot be ignored, and the recipient must respond or challenge within five (5) business days of issuance.
1.11 The recipient may challenge the subpoena by submitting a redress request to the Attorney General and the Secretary.
1.12 A recipient who fails to respond in a timely manner may be held in contempt of the Senate.

ARTICLE XII
Parliamentary Authority

The rules contained in the current edition of Robert’s Rules of Order Newly Revised will govern the Graduate Student Government in all cases to which they are applicable and in which they are not inconsistent with this Constitution and bylaws and any special rules of order the assembly may adopt.

ARTICLE XIII
Amendment of Bylaws

This Constitution and Bylaws may be amended by referendum or at two successive regular meetings of the assembly with the final vote to approve receiving a two-thirds vote, providing that the amendment has been submitted in writing at the previous regular meeting. Any and all changes to this Constitution and Bylaws must not conflict with the Supreme Constitution of the Clemson University Student Governments.

We are unicameral. What is the appropriate boiler plate here? Moved to Section 4, Article 3. Focus of article 8. This section is really choppy. We need some punctuation here. [GA1]

This appears to be specifically referencing Senators. I think we should ditch this section as it is not talking about the entire GSG body like the former. [SB5]

I believe we should make them the same. [JI7]

Conflicts with the Constitution
Since this will become the single document, this conflict will be nullified. [J9]

But how many? [WE10]

Probably Pro-Tempore, since I am kinda doing that now anyway, or maybe we can make this a joint responsibility for Chief of staff as well so its not shouldered on one person. [J11]

Need a hard deadline for final roll construction prior to the agenda being sent out. I would recommend the meeting before the last, then any empty slots can be filled in the next semester with new senators I guess [JI13]

Can we put this in laymans terms? [SB14]

This does not belong here, we should talk about it and move it to an appropriate place. [J15]

This conflicts with the above. Terms for senators should be outlined seperately from exec, since they are voted in midway through, and also serve through the summer. [JI7]

That can be clarified in officer terms. [WE18]

Steering committee is not listed as a committee, every senator has to be on a committee? [WE20]

This clause is not necessary since we have outlined the only resons a senator can be dismissed

Need to figure out whether these people are Chairs/Officers/ Supervisors. [GA21]

I think they are referencing the student's academic supervisor [WE22]

No. They are certainly not. This change was made by John Sherwood last year. They are talking about committee Chairs. [GA23]

Are committee chairs supervisors? [WE24]

We need to discuss the intent of this clause [WE25]

If elected, a senator should only be recalled by the constituent base.
I agree, we should only have the authority to dismiss if there is authentic reasoning to do so [JI27]
then that would negate the dismissal for absence, then we would have to create a closer connection with the constituent units [WE28]
we can discuss [JI29]

Wording change: Should mirror the actual title of the officer

yes we will need to update this across the entire document [JI31] [WE32] Why if they are getting reports?
I believe grant made this call, it may be the way things are normally done, im not sure [JI33]
The question then becomes, why are officers ex-officio members if they get the reports in the first place? If they sit on the committee as an official member, they now have the power to influence committee votes [WE34]

I would enjoy this discussion and clarification [JI35]
[WE36]The Pro Tempore has the same duty
I believe this will probably be removed [JI37]
[WE38]This is the job of the Presiding Officer.
Yes you are correct, I believe the president can pass that down to VP and then VP also to President Pro Temp [JI39]
But the presiding officer has the official responsibility to maintain order during proceedings, to remove that from them effectively nullifies the position of presiding officer. [WE40]
well I guess they did this to allow the president to delegate running the senate to the VP, CoS, and ProTemp [JI41]
[WE42]Why, if they are getting reports?
[SCB43]These items are outlined in the graduate student code of conduct?
https://gsg.people.clemson.edu/assets/docs/constitution/The%20Code%20of%20The%20Clemson%20University%20Graduate%20Student%20Body.pdf

[WE44]No senator may serve on the GEC?
[WE45]Why? Establish recall procedures for removing the president, no need to have a vote to replace.
I agree, the power should automatically shift [JI46]
[WE47]Delegate can’t vote, but can tie up senate business by introducing legislation?
I agree, I dont think they should be able to introduce legislation, they should go through their senators, or ask the rules and procedures committee to assist them (which is believe is a fair responsibility since they may not know how to proceed) [JI48]
Additional question then, why have the delegate title in the first place if the meetings are open to the public? [WE49]
I agree, I didnt see a reason for the title, but others I believe said it was useful [JI50]
[WE51]Elections?
Im not well versed in the jargon around this topic [JI52]
Elections are typically held via ballot anyway, all other measures should be presented in open session. By its very nature, executive sessions are held to consider items of personal or confidential matters, but the teller's report (vote results) are still published in the minutes. The only time a vote is recorded by senator is a roll call vote, which can still be called in executive session. [WE53]
i lobbied for this option, but our current VP seeks to abolish it to make sure there is clear transparency [JI54]
[WE55]Why is this in here?
I believe Kaitlyn pushed this through [JI56]
It should go without saying, but if there is a CoA clause in the bylaws, there should be consequences listed as well. [WE57]
agreed [JI58]
No committee reports? Are reports submitted to the CoS and PPT? I believe 'Standing Committees' are the committee reports, we should also add in our reports. I was referring to the original wording in the order of business in the previous version, I added those. This should get moved up closer to meeting details. A Request for Information is truly about asking for information only. A Point of Parliamentary Inquiry is for information about the procedure.

Is this an official position in CGSG? If so, should be listed and explained with duties. Additionally, are they publishing unapproved minutes? I do not believe they post minutes, but they are an official position, I agree they should be outlined under communications. Previously this was an official executive position. Now it is treated more like a committee chair. We can add language to say they will publish minutes once approved by the GSG.

Recommended change to comply with prior notice language “must be distributed with the agenda”

This will be changed to be consistent with the new procedure we set in place for legislation, public comment, etc., but yes I agree agenda as well. We need to write public comment requirement into the bylaws then.

If the publish date of the meeting is 10 days, why can’t the agenda also be published 10 days with new legislation on it? Committees often need time to submit updates. Updates need not be on the agenda, they already have a section in the standing order of business. The agenda is to publish what new business is on the agenda. Unless a committee is filing an official report to be accepted by the assembly, then it is an 'update'.

If the committee agrees the time seems sufficient then it sounds good to me.

This violates prior notice rules. I agree, this should be striken. This is not the way the legislative process currently works. What are they checking for? Compliance with the constitution, and that they are not asking for anything outside of our jurisdiction/making sure the bill is appropriate, just a preliminary read I think. Wouldn't this come up in debate? This slows the legislative process. I could argue that it streamlines, where they can make sure its clean and appropriate before putting up for public comment.

Public comment period should be defined

I agree. IAW RRO. Parliamentary authority does not allow for 'discussion'. the merits of the legislation is debated and the bill itself can be amended, but discussion happens in committee. You can leave it, but it becomes unstructured and there is no defined separation between debate on the bill and when
debate closes. I can end discussion anytime I want, but debate can only end with majority or 2/3 vote. [WE89]
I believe they may have meant debate there [JI90]
 Friendly amendments are the bane of parliamentary existence
 we will need to debate how handle this [JI92]
I agree [WE93]
 Define expedite
move it directly up to be presented to the senate without need for public comment. [JI95]
I would lay that out since we have not defined public comment yet and create a dependency between the two clauses. [WE96]
I agree [JI97]
 This clause creates problems. Legislation should only be amended by the sponsor, once amended by the committee, it becomes the committee’s legislation, the sponsorship should change hands unless “friendly amendment”
we can discuss further, again I am unfamiliar with some of these processes [JI99]
this is the same as a 'friendly amendment'. if it is the will of the body, I have no problem with it,
this is the way Congress works, the sponsor loses ownership of the bill once it goes to
committee, but this prevents sponsor legislation to be brought directly to the senate. not necessarily a bad thing, but something to be aware of [WE100]
 This is for the sponsorship changing hands because that is the whole point of referring a
legislation to the committee. If the sponsor wants to maintain sponsorship, he/she can join the
committee.
Traditionally, the opposite is true, if it is not signed or vetoed within a certain timeframe,
it is automatically passed.
I am not even sure we still exercise this, in our new setup, this may be removed [JI103]
but idk, we can discuss [JI104]
 This implies a member does not have to be present, additionally voting mechanisms should be defined to support the one member one vote rule IAW RRO
Yes, i am eager to discuss online restricted options [JI106]
 This is for the sponsor being able to vote online. The intention is to restrict the vote to Senators
who are present for the debate right? So online or offline presence is irrelevant so long as they
are there to participate.
This eliminates hand raise votes
i believe thats just there for technical difficulty [JI109]
We need to re-write then, not listing the default method of voting automatically prevents its use as a method to vote. [WE110]
I agree, but at some point we need permission to actually write it lol [JI111]
 Why would unanimous consent remove hand raise votes?
This clause eliminates the possibility of satellite councils’ members from voting and
those who attend the meeting via some form of electronic means.
which is why we will be sure to add the private electronic voting mechanism asap [JI114]
Section should be broken up for rules
Requirement to submit report, but no spot on the agenda, why have committees submit report if an officer is submitting on behalf of them.
they do have a spot [JI117]
not in the original document, we have to vote to add it. [WE118]

Should have a stated mechanism for creating a temporary committee, if needed [JI120]

I agree with that language [JI121]

However, RRO states non-members can be added as members of a committee by majority vote of the assembly. Anyone can serve as an advisor to a committee or be requested by the committee to speak on behalf of a technical issue, there need not be a provision for this [JI122]

I agree, delegates may serve as well [JI123]

But the CGSG can vote to suspend committee rules…. [WE125]

Im not sure what these rules we are speaking of even are.? [JI124]

Yea, there was not any good description of why this restriction is here, it should be up to the committee chair and a vote taken to suspend the rules of order in the meeting. [WE126]

Wouldn’t this meeting be more efficient if the committee chairs were a part of the executive board, or some other committee to report themselves? This can save time on the floor of the senate as only completed items or reports are submitted to the senate [JI127]

I agree completely [JI128]

Originally, CoS would meet with External, and PPT with internal, but having everyone in room may be beneficial, but also not sure if everyones concerns can be met in that timeframe since there are 12 [JI129]

Isn’t this already happening as the committees are reporting what they are going to report to the senate right before the meeting? [WE130]

I believe this means updating the official documents with amendments that have been voted on, as well as oversee legislation being sent to the floor [JI131]

I think this process needs to be cleaned up and better delineated in the legislation section with identical wording so as to not confuse anyone about the committee's actual charge. [WE132]

I agree [JI133]

Any committee chair can introduce legislation on behalf of their committee. makes sense to me? do they need to go through standard public comment procedure? or they can bi-pass directly to sneate floor? [JI134]

Not if we write public comment into the legislation process. We would have to write and exception for R&P if that is the will of the assembly. [WE135]

Is this the line item name in the budget for their discretionary account? will have to check [JI136]

If members of “external committees” are expected to serve on university committees, that requirement and name of the committees should be listed in the charge of the committee. yes this whole area will need a thorough look over, especially with the merge [JI137]

Why do we give the satellite councils the power to establish rules and procedures, then outline rules and procedures for them? Suggested edit to change it to any constitution or rules adopted by the councils may not conflict with this constitution and bylaws or the supreme constitution. I agree [JI138]

Why two successive? idk honestly [JI139]

After further thought it makes sense, just slows the legislative process. I dislike it because it give two chances for amendment. There is already a mechanism to reconsider or amend something
previously adopted if a senator changes their mind. The way it is listed give the opportunity for 2
filibusters. [WE145]
so you advise abolishing it? [JI146]
I would be in favor of it, not sure if I would advise removal  [WE147]